



**Online Parent-Teacher Conference Term 2**  
**(FS to Year 10)**

Dear Parents,

Greetings from **The Apple International Community School**.

Considering the current situation in the UAE, the school has decided to conduct the **Parent-Teacher Conference (PTC)** online via **MS Teams** to discuss the progress made by students during **Term 2**. Please note that the **Term 2 report card is based on the unit tests and formative assessments conducted during the term.**

To accommodate the large number of sections, the PTC for the different year levels has been segregated and scheduled across multiple days.

**PTC Schedule**

FS	
Date	Time
Friday, 27th March	7:45 am – 2:00 pm
Monday, 30 <sup>th</sup> March	12:30 pm – 2:00 pm

KS1 (Year 1 and 2)	
Date	Time
Friday, 27th March	7:45 am – 12:00 pm
Monday, 30 <sup>th</sup> March	12:30 pm – 3:00 pm

Year 3- Year 10		
Date	Year Levels	Time
Friday, 27th March	Years 4, 6, 8 and 10	7.45 am – 12:00 pm
Monday, 30th March	Years 3, 5, 7 and 9	12:30 pm – 3:00 pm
Tuesday, 31st March	Years 4, 6, 8 and 10	12:30 pm – 3:00 pm
Wednesday, 1st April	Years 3, 5, 7 and 9	12:30 pm – 3:00 pm
<b>Friday, 3rd April</b>	<b>Parents who were unable to meet teachers on the scheduled dates</b>	<b>7:45 am – 12:00 pm</b>

**\*\*Please go through the Important guidelines in next page**



## Important Guidelines

- For **FS and KS1**, the time slots will be shared by the respective **form tutors**.
- For **Years 3 to 10**, parents will be provided with the **MS Teams links** for meetings with the different subject teachers, along with the available time slots, through the **MS Teams General Channel** of the respective class.
- The **link for scheduling the time slots** will be shared by **tomorrow**.
- Parents are requested to **book their appointment slots for the respective subjects through the links provided**.
- Please note that the **time slots will be available on a first-come, first-served basis**.
- Kindly note that the online PTC will be conducted only for the **core subjects: English, Mathematics, Science, Arabic A & B, Islamic A & B, Computing, Humanities, French, and IGCSE subjects for Year 10**.
- For the **non-core subjects** such as **PE, Art and Design**, and others, feedback meetings may be conducted once we return to **onsite learning**.
- During the PTC hours, **lessons will be conducted asynchronously**.
- Parents are kindly requested to ensure that they are available at the **allotted time** and do not exceed the time given, so that all parents may be accommodated smoothly.
- Please make sure to **inform the teachers in advance if you are unable to attend the meeting at your allotted time slot for any reason**. Let us all be respectful of each other's time.
- In case you require further time with a subject teacher, you may arrange a **separate appointment** with the concerned teacher.

We sincerely thank our parent community for your continued trust, understanding, and cooperation.

**Stay safe, stay strong!**

Kind Regards,

*Pretty Khosla*

Pretty Khosla

Principal