



Important Notice: School Bus Transport Fee Payment for Term 3
(FS to Year 10)

Dear Parents,

Greetings from **The Apple International Community School**.

We hope this message finds you and your family in good health. As we are planning to resume on-site classes for the 3rd Term of the Academic Year 2025-26, we are writing to inform you about the necessity of clearing any arrears and prompt payment of the school bus transport fee of your child(ren).

School transport services for Term 3 will resume in line with the recommencement of onsite classes, effective from 27th April (Subjected to KHDA Approval) through to 3rd July, marking the end of the academic year. **Considering the current situation, the school will charge transport fees for only two months (May and June) for Term 3.**

Cut-off Date for School Bus Transport Fee Payment: 26 April 2026.

Please be informed that access to transportation services for the 3rd term will **only** be granted upon the clearance of any arrears and successfully submit their payment on or before **26 April 2026**. It is crucial to adhere to these requirements to avoid any disruption in service.

Transportation Fee Payment for 3rd Term: To facilitate a seamless payment process, we offer the following options:

- In-Person Payment:** Visit the fee counter in school during the specified timings:
 - Monday to Thursdays: 8:00 am to 3:00 pm
 - Fridays: 8:00 am to 3:00 pm (Prayer break from 12:00 pm to 2:30 pm)
 - Saturdays: 8:00 am to 12:30 pm
- Online Payment:** Please access the parent portal at <https://portal.leamseducation.com/> using the provided credentials to conveniently make online payments through Zenda for the transport fee. If you have not yet received your login details, kindly submit a ticket to the School IT Support team via itsupport@applecommunityschool.ae.
- Zenda App:** Download the Zenda App from Google Play Store or iOS App Store, log in using your registered mobile number, and make the payment directly.

In case you decided to discontinue transport services, please notify to the transport department pre.aics@guardianonetransport.com and cc to accounts by 25 April 2026. Please note that failure to provide prior notice may result in charges for the Term-III transportation fees.

It is mandatory to clear Term 1 & 2 Tuition fees & transportation fees fully before proceeding with the Term 3 transportation fee payment. Please disregard this email If you have already settled the fees for the 3rd term. If you require any further support regarding to bus transportation fees, please feel free to reach out to our accounts team at accounts@applecommunityschool.ae.

We would like to thank you for your understanding and look forward to your support and cooperation as always.

Kind Regards,

Pretty Khosla

Pretty Khosla
Principal