



AICS /C/57-2025

Circular

December 13, 2025

Term 2 School Bus Transport Payment
(FS to Year 10)

Dear Parent,

Greetings from **The Apple International Community School**.

We hope this message finds you and your family in good health and enjoying your winter break. As we are moving into Term 2 of the Academic Year 2025-26, we are writing to inform you about the necessity of clearing any arrears and prompt payment of the school bus transport fee for your child(ren).

Cut-off Date for School Bus Transport Fee Payment: Friday, 2nd January 2026

Please be informed that access to transportation services for the 2nd term will only be granted upon the clearance of any arrears and successfully submit their payment on or before Friday, 2nd January 2026. It is crucial to adhere to these requirements to avoid any disruption in service.

Transportation Fee Payment for Term 2

To facilitate a seamless payment process, we offer the following options:

In-Person Payment

Monday to Thursdays	: 8:00 am to 3:00 pm
Fridays	: 8:00 am to 3:00 pm (Prayer break from 12:30 pm to 2:00 pm)
Saturdays	: 8:00 am to 12:30 pm

Online Payment

Please access the parent portal at <https://portal.leamseducation.com/> using the provided credentials to conveniently make online payments through Zenda for the transport fee. If you have not yet received your login details, kindly submit a ticket to the School IT Support team via itsupport@applecommunityschool.ae.

Zenda App

Download the Zenda App from Google Play Store or iOS App Store, log in using your registered mobile number, and make the payment directly.

If you require any further support regarding to bus transportation fees, please feel free to reach out to our accounts team at accounts@applecommunityschool.ae. For any transport related queries kindly contact our PRE team at pre.aics@guardianonetransport.com

We would like to thank you for your understanding and look forward to your support and cooperation as always.

Kind Regards,

Pretty Khosla

Pretty Khosla
Principal