



AICS /C/001-2025

Circular

July 29, 2025

### **Important Notice: School Bus Transport Enrolment & Fee Payment Deadline**

Dear Parents,

We hope this message finds you and your family in good health. As the new academic year approaches, we are excited to welcome all our students back to school on August 25, 2025. To ensure a smooth and efficient start to the school year, we are writing to inform you about the deadline for the Enrolment & payment of the school bus transport fee.

#### **Cut-off Date for School Bus Transport Enrolment & Fee Payment: August 21, 2025.**

To avail of school bus transportation services from the first day of school, we kindly request all parents to make the payment of the First Term school bus transport fee on or before August 21. Parents who successfully submit their payment by this deadline will have transportation services available for their children from August 25, the first day of the new academic year.

#### **Transportation for Payments Made After August 21:**

For parents who make the payment after the deadline, we will arrange transportation services starting from the second week of the new academic year, beginning September 1 onwards. This will enable our transportation team to efficiently manage all bus routes and ensure that the buses report to school on time when we reopen for the new academic year. Your timely cooperation will ensure a seamless and punctual transportation service for all students.

**Enrolment and Payment Options:** Parents can choose from the following options to make the school bus transport fee payment -

#### **Option 1: Online Enrollment and Payment (Recommended)**

- Log in to the school portal - <https://portal.learnseducation.com/>



- Click on the "School Transport Request Form" and complete the online form to submit your request.
- [Click here](#) to view detailed guidelines for enrolling for transport online.
- Once your request is submitted, our Transport PRE will review and approve it. If any clarifications are needed, our PRE will contact you.
- After your request is approved, the transport fee will appear on the Zenda online payment app, allowing you to make the payment immediately.
- We strongly recommend this option to minimize wait times at the school and streamline the process.

### **Option 2: In-Person Payment at the School**

- Enrolment Process will be same as above.
- Visit the Accounts Department located within the school premises to make the payment in person.

For both options, we kindly request that all **payments be completed on or before the August 21 deadline to secure your child's spot on the school bus from the first day of the academic year.** Please ensure that all fee arrears are cleared before availing the transport facilities. Your cooperation in adhering to the payment deadline is greatly appreciated.

In case of any queries or concerns regarding the school bus transportation, please feel free to reach out to the Transport Department at [pre.aics@guardianonetransport.com](mailto:pre.aics@guardianonetransport.com).

We look forward to a fantastic academic year ahead and appreciate your continued support in making this possible. Thank you for your attention to this matter.

Regards,

*Pretty Khosla*

**Ms. Pretty Khosla**

**Principal**